

AF | 40143

Inglés. Finanzas completo

DIRIGIDO A

Cualquier persona que quiera mejorar sus conocimientos de otros idiomas.

OBJETIVOS

- Adquirir vocabulario y expresiones que permitan comunicarse de forma adecuada en situaciones relacionadas con el ámbito de las finanzas: servicio al cliente, publicidad, la banca, la contabilidad, las inversiones, etc.

CONTENIDOS

- Financial services: Basic banking terms and finance (EASY).
- Financial vocabulary.
- Typical situation - Opening an account.
- Dialogue - At the bank.
- Writing and speaking lab.
- Customer Service: Suggestions, inquiries and complaints (EASY).
- Financial vocabulary.
- Typical situation - Customer calling with a problem.
- Dialogue - Customer problems.
- Writing and speaking lab.
- General business: Advertising, business expressions (EASY).
- Financial vocabulary.
- Typical situation - Calling someone's office.
- Dialogue - Answering a business call.
- Writing and speaking lab.
- Financial services: Basic banking terms and finance (MEDIUM).
- Financial vocabulary.
- Typical situation - Hiring a new accountant.
- Dialogue - Getting a mortgage.
- Writing and speaking lab.
- Customer Service: Suggestions, inquiries and complaints (MEDIUM).
- Financial vocabulary.
- Typical situation - Gaining new business.
- Dialogue - Checking into a hotel.
- Writing and speaking lab.
- General business: Advertising, business expressions (MEDIUM).
- Financial vocabulary.
- Typical situation - Shipping and deliveries.
- Dialogue - Meeting someone at a business conference.
- Writing and speaking lab.
- Financial services: Basic banking terms and finance (ADVANCED).
- Financial vocabulary.
- Typical situation - Meeting at an investment conference.
- Dialogue - Speaking with an Investment advisor.
- Writing and speaking lab.
- Customer Service: Suggestions, inquiries and complaints (ADVANCED).
- Financial vocabulary.
- Typical situation - Company cell phone.
- Dialogue - Personal and Business cell phones.
- Writing and speaking lab.
- General business: Advertising, business expressions (ADVANCED).
- Financial vocabulary.
- Typical situation - In a business meeting.
- Dialogue - Self-Employment and Unemployment.
- Writing and speaking lab.



Duración

70 horas



Modalidad

Teleformación